



PAYROLL & TIMEKEEPER

With the Jonas Payroll and Timekeeper applications, the process of managing your payroll and labor costs couldn't be easier. Your department managers input their staff's weekly schedule, and at the beginning of each shift, staff members simply key in their password, use a swipe card, use a fingerprint scanner or place their hand on a biometric hand scanner. At the end of each pay period, your department managers run a quick report, sending all of the hours worked for each of your employees directly to your Payroll system. Their hours are processed, the appropriate payment is calculated, and your accounting staff can either quickly cut checks or handle their other duties while payments are automatically deposited into employee accounts.

FLEXIBILITY & CUSTOMIZATION

The Jonas Payroll and Timekeeper applications afford you a level of customization not available within other systems.

- *Add custom fields to your Payroll system to enable specialized reporting .*
- *Set up a single payment against multiple GL accounts.*
- *Manually cut checks or set up automatic direct deposit.*
- *Quickly set up automatic accruals.*
- *Set up multi account payment deposits for your employees.*
- *Create multiple pay periods for your employees.*
- *Print year end forms & government filing*

SCHEDULING RESTRICTIONS

It is all too common for clubs to lose thousands of dollars each year due to employees padding their actual hours worked by as little as a few minutes per shift. With the Jonas Timekeeper Scheduling Restrictions feature, you won't have to worry about these lost hours anymore. Simply set your automatic timeout to five minutes before or after the start of a shift, and employees attempting to clock in outside of this time frame will be unable to do so. They will need to consult a manager in order to override the system, and accurately record their time of arrival.

DETAILED REPORTING

Complete system integration not only enables Jonas Payroll and Timekeeper to communicate with each other, but also with the rest of your club management system. In addition, unique reporting capabilities are available, such as budgeting reports and comparative reports such as week to date Labor versus Sales.